

Borough of Buena Municipal Utilities Authority

Remote Meeting Access

For August 25, 2021

Dear Residents and Interested Parties:

Due to the health concerns related to COVID-19 coronavirus, meetings of the Borough of Buena Municipal Utilities Authority Board will be held remotely via conference calls. Agendas will be posted timely for your review on the BBMUA's website at www.buenaboroughmua.com. During the public portion of the meeting, you will state your name and address for the record, followed by your concern.

To access meetings, please call:

1-978-990-5000

You will be asked to enter an Access Code. Please enter:

1000395#

The line may be busy due to high call volume across the country. If you are unable to join on your first attempt, please try again until you successfully connect. It is best to try 5 to 10 minutes prior to or after the hour.

This meeting will begin at 7:00 p.m. By following the steps outlined above, you will have full and unrestricted access.

Thank you for your patience and understanding during this difficult time. We will continue to keep you apprised of any changes. Please take care of yourself and your loved ones and stay safe.

The BBMUA Board Members and Employees

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on August 25, 2021 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker
R. Delano
J. Formisano
J. Johnston

J. Santagata
J. Alvarez
C. Santore
A. Zorzi

R. Smith
R. Casella
S. Testa

CHARIMAN FIRST ORDER OF BUSINESS:

PUBLIC PORTION:

ENGINEER’S REPORT: #1 Email from Robert Smith of Remington & Vernick to Michael Itri providing a copy of payment certificate #6 for his signature for the pump station upgrades project. This payment will be approved on the bill list at tonight’s meeting.

#2 Email from Dennis Yoder of Remington & Vernick to Plant Superintendent Alan Zorzi providing a letter on the Wastewater Treatment Plant Spill Prevention Control Countermeasures Plan.

SOLICITOR’S REPORT:

AUDITOR'S REPORT:

CORRESPONDENCE: #3 Email from Jason Capizzi, bond counsel for the BBMUA forwarding an email from Mary Pearsall of the NJ I-Bank advising us that as of July 1, 2021 interest will be charged to funds drawn down on all short-term loans. The current interest rate for July is .07% and interest is applied daily. Interest charges can accrue and are not due until the project construction is complete wherein the total interest can be financed through the long-term loan.

#4 Email from Mary Pearsall of the NJ I-Bank providing an accrued interest statement for the month ending July 31, 2021.

#5 The Esri ArcGIS term license is due up for renewal starting November 2, 2021. The cost to renew the license is \$500.00. I need approval from the board to renew the license.

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

TREASURER'S REPORT: Motion to approve treasurer's report as read

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

SECRETARY'S REPORT: #6 Our IT company Barber Consulting was in servicing our server this month and stated that it is time to replace our server PC. He requested a quote from Dell and the quote came back for a cost of \$1,076.60. Our last server was purchased in 2016. I need approval to purchase a new server PC from Dell in the amount of \$1,076.60.

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

#7 Mary Ann Chalow has agreed to renew her consulting services with the BBMUA for another year beginning September 1, 2021 through August 31, 2022. If the board is in agreement we will need to adopt Resolution R-22-2021.

Adopt Resolution R-22-2021 authorizing employment of Mary Ann Chalow as a consultant for the Borough of Buena Municipal Utilities Authority for the period beginning September 1, 2021 through August 31, 2022 in the amount of \$6,250.00.

m. _____ s. _____

Roll Call: R. Baker, B. Delano, J. Formisano, J. Johnston, J. Santagata

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on July 28, 2021.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT:

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 7. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PAYMENT OF THE BILLS: motion to pay all bills presented.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

The next regular meeting is scheduled to be held on September 8, 2021 at 7:00 p.m.

MEETING ADJOURNMENT: **Motion** to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata